

## **Job Title: Program Finance Analyst – Contract/contract to Perm/Permanent position**

**Job Location:** Milwaukee, WI

### **Position Summary**

The Program Finance Analyst provides overall guidance and direction to development, maintenance and analysis of the program financial activity, scheduling and performance measurement data. The successful candidate possesses the leadership ability to advise Program Managers and is a strong communicator of financial issues and risks to non-financial personnel. This position performs financial planning and analysis for multiple jobs within a line of business. Tasks include but are not limited to: proposal generation, baseline planning, actual cost verification, preparation of Estimates at Completion (EAC), variance analysis, revenue and profit forecasting and general support to the Program Manager and Program Team with business and financial analysis.

### **Duties and Responsibilities:**

- Provide leadership for the Financial & Program Analysis management functions of the company
- Assure soundness of analysis, good business judgment, compliance with policies and procedures, adequacy of results and that all costs and reasonable fees have been provided for
- Obtain agreement on previously determined goals and objectives through negotiation, persuasion and advocacy
- Establish, develop and maintain effective business relationships with internal and external customers
- Support negotiations with the government, industry prime contractors and foreign customers
- Conduct difficult analytical studies, monitor trends and be able to accurately interpret the results
- Support of government compliance and audit activities
- Understand Standards of Conduct to include: Conflicts of Interests; Improper Practices; Liability and Fraud
- Understand Contract design and structure to include: FFP; CPIF; CPFF; CPAF; BOA; IDIQ; Foreign Military Sale (FMS); and International Direct Commercial Sale (DCS), and, competitive and sole source procurements
- Has a strong grasp of generally accepted accounting principles (GAAP) and an in-depth working knowledge of the Cost Accounting Standards (CAS) and International Financial Reporting Standards (IFRS)
- Participate in Acquisition Planning Strategies including: the definition of contract requirements and risks, and, market research
- Support Proposal Preparations including: Bid – No Bid requirements; Cost Estimating; Pricing; RFP Review; Risk Mitigation; and Negotiation
- Understand Source Selection Evaluation Process to include Cost & Price Analysis, Discussions, Debriefings and Protest
- Program & Finance expertise: Basis of Estimate (BOE) preparation; Budget preparation, reporting and management; Cost & Variance Analysis; Earned Value Management Systems (EVMS); Estimate at Completion (EAC); Cash Management/Working Capital; Forecasting; Contractual Reporting (CDRL, EVM, Cost & Pricing, C/SSR); Risk Management; Return on Investment (ROI); Audit preparation and management; and Program Review preparation

### **Basic Qualifications:**

- Bachelor's Degree in Business, Finance, Accounting or related field and at least 7 years of progressive experience in a government manufacturing environment.
- MA, MS and/or Professional Certification is highly desirable.
- In-depth knowledge of the FAR, DFAR, CAS & SOX

- Contract Compliance Knowledge
- Leadership Skills
- Understanding of financial analysis principles and demonstrated financial analysis skills
- Working knowledge of IR&D/B&P/Direct Sell and Allowable vs. Unallowable Cost
- Strong computer skills (MS Office Suite, MS Project, Visio, Oracle, Pro Pricer)

**Physical Requirements:**

While performing the duties of this job, the employee requires normal manual dexterity, speech and hearing. The employee must occasionally lift and/or move up to thirty-five (35) pounds. Specific vision abilities required by this job require frequent use of a computer monitor.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

We offer a very competitive base salary commensurate with experience and a business culture which rewards good performance. The Company offers a full range of employee benefits.

Candidates must be a US citizen and meet security standards as imposed by DoD, including the issuance of any necessary security clearance by the US government within a reasonable time after commencement of employment.